

**The Monticello Union Township Public Library Board of Trustees met in regular session on Monday, July 11, 2016, at 7:00 p.m. in the library program room. Board members present were: Art Morgan, Frank Walker, Tom Herman, Emily Thacker, Valerie Carson, and Kathy Henney. Lilly Bouwkamp was absent**

**Approval of Agenda** - President Art Morgan called the meeting to order. He asked to adjust the agenda to allow for the OMS to report first. Kathy moved to amend the agenda and Emily seconded the motion. Motion carried.

**Approval of Minutes** – Valerie moved to accept the June minutes as presented and Emily seconded the motion. Motion carried.

**OMS Feasibility Study Update** – Matt Mayol presented site drawings for the possible MUTPL rehab and expansion. Option 1 involved realigning the drive and the board decided to omit this option. Option 2 would leave the drive as is and add nearly 4,000 square feet of space to the existing library.

**Business and Finance** –June claims were approved as presented as moved by Frank and seconded by Kathy. The motion carried.

### **Director's Report**

- Budget and Finance – Sharon and Monica continue to work on internal controls as required by the State Board of Accounts. The average growth quotient for FY2017 will be 3.8%, up from the last four years' of under 3% growth quotient.
- Summer Reading Program is going strong. Adult sign-ups have increased over 2015 of more than 5%.
- Broadway Art Show – There are 60 confirmed artists for the annual art show which is scheduled for July 29-31<sup>st</sup>.
- Professional Development – Monthly tech trainings are complete for the year. Monica attended ALA's annual Conference in Orlando, FL on June 25-27. She learned about accepting passport applications and becoming a gateway for immigrants to become U.S. citizens and would like to implement these at MUTPL.

### **New Business**

1. The tentative FY2017 MUTPL budget was presented for board consideration. The total proposed budget is \$599,278 as compared to \$581,825 for FY2016. On July 25 Monica and Sharon will meet with our DLGF rep.
2. Accounting Software System – With the buyout of Computrain, our current accounting software, Monica and Sharon have selected AVC Technology as a replacement. The cost will be \$3300 yearly plus \$1176 per year for support and training. Frank moved to accept this recommendation and Tom seconded it. The motion carried.
3. Mulhaupt's Fire Cell Unit and Uplink Cell Module – are needed for our alarm system to work after moving phones to VOIP. The \$1,603 cost will come from LIRF. Valerie moved to allow this expense and Emily seconded it. The motion carried.
4. Resolution to extend library service to college students – Based on a new law effective July 1, libraries may choose to issue free library cards to Indiana residents who attend a college that lies in the library's district. Ivy Tech students will be extended this option. Kathy moved to accept this resolution and Emily seconded it. Motion carried.

**Items**

Hickory Grove Church made a \$2,000 and an additional \$1,850 donation to the library for Teen Services. A gaming console and projector were purchased.

\$550 was donated by several patrons in the name of Helen Swank to celebrate her 100<sup>th</sup> birthday recently.

There being no other business before the board, President Art Morgan asked for a motion to adjourn. Emily moved to adjourn and Tom seconded the motion. Motion carried and the meeting was adjourned at 8:30 p.m.

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